

CLUB RULES



1. Name - Tendring Friends In Business Club.

Objects

2. The objects of Tendring Friends and Business are to promote business leads and opportunities amongst Club Members and local businesses within the Tendring area.

Selection for membership is open to all businesses within the Tendring area based on qualifications and suitability without regard to race, colour, gender or sexual orientation, religion, nationality, disability, age or marital status.

Members

- 3.1 Prospective members shall be sponsored by an existing member and they must lodge with the membership committee a written application by every person who wishes to become a member stating their name, address, signed by the prospective member and providing two referees on their behalf.
- 3.2 Every person nominated for membership shall become a member if he or she is selected by the Membership Committee.
- 3.3 The Secretary shall keep a register of members and enter in it the names and addresses of all persons who become members.
- 3.4 A Member shall cease to be a member:
- A. If he/she gives to the Secretary written notice of resignation of their membership.
 - B. If he/she fails to pay any subscription within one month after the due date of payment.
 - C. If a member having committed some act or been guilty of behaving inconsistent with membership of the Club the Committee resolve by majority of three quarters to remove him/her from membership.
 - D. If he/she fails to attend two consecutive meetings or if any period of three months the member uses more than four substitutes or following such absences or misuse of substitutes is unable to give to the Membership Committee a reason acceptable to them why membership should not cease automatically.
 - E. Only one business, trade, profession or vocation shall be represented by any member of the Club and membership will preclude any competing business, trade, profession or vocation becoming a member save that if a member ceases to be a member of the club or is in breach of the attendance rules referred to in Clause D above then the Committee shall at their sole discretion open up the opportunity of membership to a competing business, trade, profession or vocation.

4. Subscriptions

- A. The annual subscription of the Club shall be not less than £60.00 and shall be payable in advance on the first day of January in each year for the then current calendar year. The annual subscription and all other sums payable arising from membership shall be paid by direct debit.
- B. The annual general meetings of the Club shall have power to vary the subscriptions by ordinary resolution.
- C. A person who is selected to be a member after the first day of January shall pay the subscription for that year pro rata.

5. Officers

- A. The Honorary Officers of the Club shall be the Chairman, Treasurer and Secretary who must be members of the Club.
- B. Any Officers may retire by giving one week's prior notice to the Secretary and shall retire at the end of each annual meeting but shall be eligible for re-election at that meeting.

6. The Committee

- A. Shall consist of the founder members for the first six months and thereafter shall be nominated by majority vote at the AGM. The Committee shall be responsible for the running and all the affairs of the Club during the first six months period and thereafter the Committee shall be as hereinafter provided
- B. The Committee consists of the Officers and not fewer than four and not more than six other Committee persons. Such Committee persons must be a member.
- C. Any Committee person may retire by giving one week's prior notice to the Secretary and all shall retire at the end of each annual general meeting but shall be eligible for re-election at that meeting.
- D. The Committee shall manage the affairs of the Club and shall be responsible for vetting new members and reviewing applications for membership and for imposing the rules of the Club and its code of ethics.
- E. The Committee Meeting shall be held not less than once in every month on the day of each month.

F. Decisions and Meetings at the Committee are made by simple majority and in the event of the equality of voting Chairman or acting Chairman of that meeting shall have a casting vote.

7. Annual General Meeting

A. An Annual General Meeting shall be held on the first meeting in January in every year.

B. The business of the Annual General Meeting shall be:-

i. To receive the Chairman's report of the activities of the Club during the preceding year.

ii. To consider the accounts of the Club for the preceding year and the Auditor's report on the accounts and the Treasurer's report on the financial position of the Club.

iii. To elect officers and other Committee persons.

iv. To remove and elect the Auditors or to confirm that they remain in office.

v. To fix the subscription for the current year.

8. Extraordinary General Meetings

A. Extraordinary General Meetings may be convened any time either upon a resolution of the Committee or requisition setting out the resolution or resolutions to be proposed there at. The requisition must be signed by not less than 1/10th of the members and served on the Secretary by personal delivery or recorded delivery post. If the Secretary does not give notice of the meeting pursuant to the requisition on or before the expiry of fourteen days from service of the requisition then the requisitionists or any one or more of them on behalf of the others may give notice of the meeting.

B. The business which may be conducted at an Extraordinary General Meeting may be any one or more of :

i. Removing all or any of the officers, other Committee persons and Auditors of the Club and filling the vacancies thereby caused.

ii. Altering these rules.

iii. Dissolving the Club.

9. Proceedings Annual and Extraordinary General Meetings

A. Not less than twenty-one days prior to notice in writing setting out the resolutions to be proposed at the meeting shall be sent to every member at his last known address.

B. Resolutions at Annual General Meetings shall be passed by simple majority of the votes entitled to be cast by the members present at the meeting.

C. Resolutions at Extraordinary General Meetings shall be passed by majority of three quarters of the votes entitled to be cast by the members present at the meeting.

D. Each member shall have one vote on every resolution.

E. In the event of equality in voting at an Annual General Meeting the Chairman or acting Chairman at that meeting shall have a second or casting vote but there shall be no second or casting vote on any resolution proposed at an Extraordinary General Meeting.

F. Nominations of persons for election to any office must be made in writing to the Secretary not less than twenty-eight days before the meeting at which elections for that office are intended to be proposed.

10. Accounts and Income of the Property

A. Financial year of the Club shall end on the last day of each calendar year to which date the accounts shall be balanced and drawn.

B. As soon as is practicable after the end of the financial year there shall be prepared a statement of the assets and liability to the Club at the end of the financial year and a Statement of Income and Expenditure during that year and shall be made available for approval by all Club Members.

C. The financial statements shall be audited and the auditor shall be

D. All monies received by the Club shall be paid into an account in the name of the Club with The Nat West and cheques and other instruments drawn on and the directions to the Banker shall be signed by not less than Officers.

E. No action involving expenditure in the name or behalf of the Club shall be taken and no undertakings which would commit the Club to expenditure or other liability shall be made without the prior authority of the resolution of the Management Committee.

11. Dissolution

A. The Club may be dissolved by a Resolution passed under Rule 8.

B. The Dissolution shall take effect from the day when the resolution is passed and the Management Committee shall be responsible for the winding-up of the assets and liabilities to the Club.

C. If any property remains after the discharge of debts and all liabilities of the Club it shall be distributed amongst the Club Members or for the benefit of such Charity as the Club Members shall by majority vote so decide.